



SECTION 8 TENANTS AND ERAP DOCUMENTATION

Do you have a Section 8 tenant with an Emergency Rental Assistance Program (ERAP) application that has been pending for months without any determination from the New York State Office of Temporary and Disability Assistance (OTDA)?

Please note that Landlords are required to complete and upload an additional form called the “Landlord Monthly Rent and Subsidy Confirmation Form” on the ERAP Login Portal in order for any pending ERAP application with a Section 8 tenant to be processed by OTDA.

The form can be found here

<https://sandiegostorage.blob.core.windows.net/storageblob/LandlordMonthlyRentAndSubsidyConfirmationFormFINALIZED07.26.23.pdf>).

After completing this form, Landlords can upload this document by logging into ERAP Portal and/or utilizing the document upload tool for Landlords, which can be found here (<https://nysrenthelp.otda.ny.gov/en/Tools/UploadDocumentOwner>).

Please remember, it is best practice to contact OTDA after you upload any documents and confirm that they have received said documents and that no other documentation is required in order for OTDA to process an application.

James G. Dibbini & Associates, P.C. has extensive experience in real estate law and can assist you with navigating through the landlord-tenant litigation process. Call 914-240-8270 or email us at jdibbini@dibbinilaw.com today for more information.

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